

## **Oral History Institute Archive Policy on Access to Oral History Interviews**

The Institute of Oral History within the Faculty of History and Philosophy, Babeş-Bolyai University, Cluj-Napoca, places special emphasis on providing fair access to the interviews held in the Oral History Institute Archive (OHIA), while also respecting current legislation on the protection of personal data, as well as the explicit requests of the witnesses regarding the confidentiality of the interviews.

The conducted interviews are intended exclusively for scientific research; any other use (journalistic, multimedia, cinematic, etc.) requires approval from the Ethics Committee of the Institute of Oral History, as well as, if applicable, the consent of the witnesses or their heirs.

Since oral history interviews may contain sensitive information, researchers are advised to treat the consulted interviews with care and respect. Furthermore, researchers interested in the interviews stored in the Archive of the Institute of Oral History will be granted access to the transcripts of the audio or video recordings, except in cases where the research involves analysis of the audio and/or video elements present in the recordings. In such cases, researchers must attach to their interview access request a justification for accessing the audio/video recording.

It should also be noted that if the requested interview has not been transcribed, it cannot be made available to the applicant.

### **How do we search for an interview in the AIIO?**

1. Start by exploring the list of oral history interviews available in the AIIO;
2. When you find an interview relevant to your research, complete the request form for accessing the oral history interview(s) and the personal data processing declaration (available here), attach a copy of your ID, and send them to the contact address available on the institute's website ([contact@istoriaorala.ro](mailto:contact@istoriaorala.ro));
3. You will receive a response regarding your request, including details about the accessibility of the requested interview(s).

### **How do we cite an interview from the AHIO?**

To use information from an oral history interview in the OHIA, the full citation should be:

Name of the interviewee, interview conducted by Name of the interviewer, no. ... in the Oral History Institute Archive (OHIA), Faculty of History and Philosophy, Babeş-Bolyai University, Cluj-Napoca, type of recording, locality where the interview was conducted, county, date (year) of the interview.

Example:

Ioan Popescu, interview conducted by Nicolae Petre, no. 1507 in the Oral History Institute Archive (OHIA), Faculty of History and Philosophy, Babeş-Bolyai University, Cluj-Napoca, audio recording, Eşelniţa, Mehedinţi County, 2015.